

# FACT SHEET

2016/2017

## INTERNATIONAL RELATIONS COORDINATOR:

(responsible for agreements, international courses and events, incoming and outgoing students)

### MR. EDUARDO JORDÃO

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**Office Hours:** 09:00 to 18:00

**Address:** FGV DIREITO RIO | Coordenação de Relações Internacionais  
Praia de Botafogo 190 - 13th floor,  
22250-900 - Rio de Janeiro - RJ - Brazil

For general inquiries about cooperation agreements, exchange students and international courses and events, please contact us through the following email: [cri.direitorio@fgv.br](mailto:cri.direitorio@fgv.br) .

### NOMINATION DATES:

- For the 1st semester: November 30th;
- For the 2nd semester: May 31st.

\*Dates are flexible, but we strongly advice nominations to be send at least 2 months before classes start, to allow students enough time to obtain their VISA and make plane tickets and accommodation arrangements.

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### PERIOD OF EXCHANGE:

- 1st semester/Spring: February to July;
- 2nd semester/Fall: August to December.

Each semester has 2 exam weeks. Dates are decided in the beginning of each semester.

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### APPLICATION PROCEDURES:

Partners should nominate their students by e-mail ([cri.direitorio@fgv.br](mailto:cri.direitorio@fgv.br)) sending their full name, copy of passport and e-mail contact. At this point, our International Office will issue an acceptance letter and enroll the student in courses as soon as registration is open. In order to complete your admissions application and be registered, you must also e-mail us the following documents after nomination:

- A copy of your passport;
- A copy of your Visa;
- 3 photos 3x4cm (or passport photos);
- Evidence of sufficient means of subsistence in the country during the course of your exchange, if you do not rely on a scholarship;
- Copy of insurance policy with the minimum cover of EUR 30,000 (thirty thousand Euros) or US\$ 42,000 (forty-two thousand Dollars), valid for the total period of the exchange program;

### FGV DIREITO RIO WEBSITE:

[direitorio.fgv.br](http://direitorio.fgv.br)

### LAW UNDERGRADUATE WEBSITE:

[direitorio.fgv.br/graduacao](http://direitorio.fgv.br/graduacao)

### LAW UNDERGRADUATE COURSES (AND SYLLABUS):

[direitorio.fgv.br/graduacao/grade-curricular](http://direitorio.fgv.br/graduacao/grade-curricular)

### LAW LL.M. WEBSITE:

[direitorio.fgv.br/pos-graduacao](http://direitorio.fgv.br/pos-graduacao)

### LAW MASTER'S WEBSITE:

[direitorio.fgv.br/mestrado](http://direitorio.fgv.br/mestrado)

### GENERAL CONTACT EMAIL:

[cri.direitorio@fgv.br](mailto:cri.direitorio@fgv.br)

- Registration Form filled out;
- Enrollment Form filled out.

All documents must be submitted to [cri.direitorio@fgv.br](mailto:cri.direitorio@fgv.br)

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#### **LANGUAGE OF INSTRUCTION:**

Most of the courses are taught in Portuguese. Offer of courses in English and foreign languages vary from year to year. We usually offer 4-6 courses in English each semester and students are strongly encourage to take at least one of our Portuguese courses.

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#### **PORTUGUESE FOR FOREIGNERS CLASSES:**

Students might enroll in Portuguese classes for international students. Classes usually start 2 weeks prior to the official start of the semester. The course is 30 hours total. Note: Course offering will depend on the number of interested students.

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#### **COURSE LOAD**

Exchange students can freely choose to enroll in number of courses. However, we usually recommend enrollment in 4 courses. If the students cannot find sufficient offer for their academic needs, they are welcome to enroll in courses of other FGV schools - such as Math, Economics, Management, History, Social Sciences and International Relations.

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#### **CREDIT SYSTEM**

There is no unified academic credit system in Brazil or anything like the ECTS system in Mercosur. So please note that FGV credit system contemplates the hours of instruction generally accumulated in a semester based on the number of hours in class per week, not considering self-study workload or reading materials delivered by most courses. For more information about credit equivalence, do not hesitate to contact us by email.

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#### **VISA/HEALTH INSURANCE**

Students need to apply for the Student VISA IV and a health insurance with the minimum cover of EUR 30.000 or USD 42.000 for the length of their stay (six months or a year).

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#### **HOUSING:**

FGV does not offer accommodation, but the international office can advise students looking for housing. Please do not hesitate to contact us to request for further assistance.

 **FGV DIREITO RIO**

