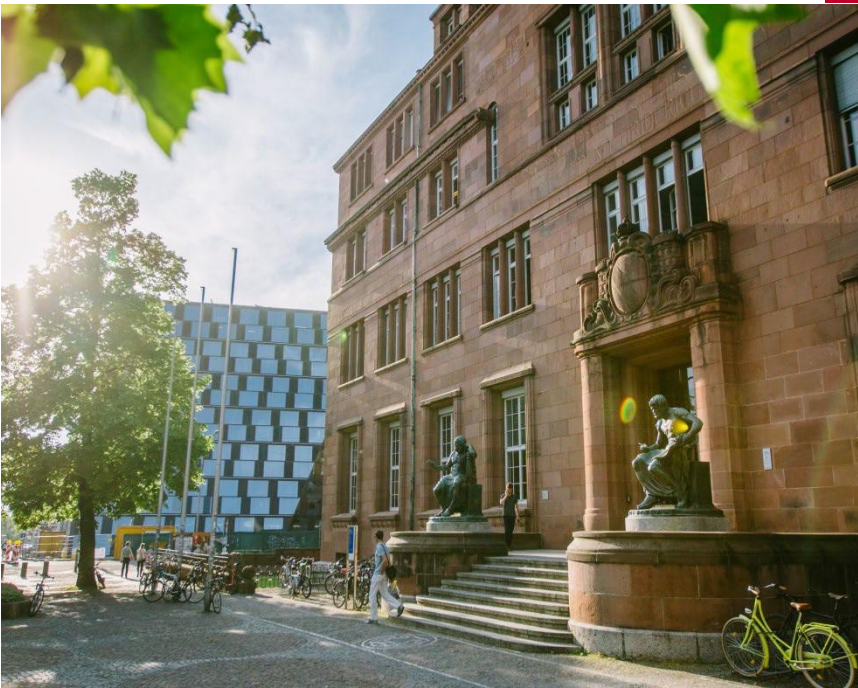


Information Brochure for International Students 2023/24

Albert-Ludwigs-Universität Freiburg



**UNI
FREIBURG**



Faculty of Law
INCOMINGS

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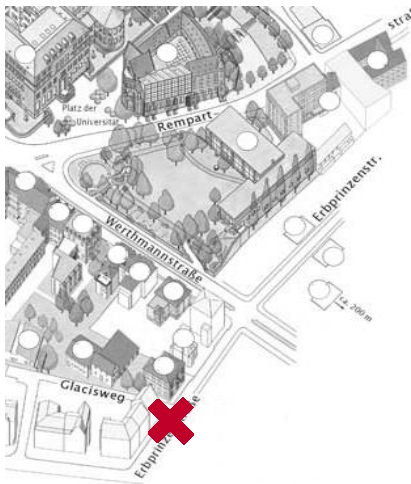
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The International Office

Of the Faculty of Law

Welcome to the International Office

The International Office of the Faculty of Law is the information centre for International Relations at the Faculty. Whether being a Freiburg student, an international student or a guest – you are welcome to get in touch with us! We provide you with information and advice on studying or teaching in Freiburg. You may meet us during our office hours, contact us via email or phone and/or check out our website. We will be happy to answer any questions you might have.



How to contact us:

International Office, Faculty of Law
Albert-Ludwigs-University Freiburg
Erbprinzenstr. 17a, D-79085 Freiburg
Tel: + 49 (0)761 203-2185
Fax: + 49 (0)761 203-5524
Mail: international@jura.uni-freiburg.de





Welcome to Freiburg

and welcome to the Faculty of Law of the Albert-Ludwigs-University!

We are pleased to welcome you as an exchange student at the Albert-Ludwigs-University of Freiburg!

This booklet aims to give you a quick and easy start into your student life in Freiburg. As your contact persons at the Faculty of Law, we are always happy to help you with any questions – especially those concerning your studies. To help you prepare your stay in Freiburg, we have compiled some important information in this brochure.

The academic year is divided into a **winter (01.10. - 31.03.)** and a **summer semester (01.04. - 30.09.)**.

In the **winter semester 2023/24**, lectures take place **from 16.10.2023 – 10.02.2024** and in the **summer semester 2025 from 15.04.2024 – 20.07.2024**.

If you have any doubts or enquiries before or during the semester, please feel free to contact us by phone on +49 (0) 761 203 -2185 or by email at international@jura.uni-freiburg.de.

The current office hours can be found on our website: <http://www.jura.uni-freiburg.de/de/internationales>

We are looking forward to seeing you soon in Freiburg!

The International Office of the Law Faculty

The City of Freiburg

Short history of the city of Freiburg



Freiburg was officially founded in 1120 A.D. when Duke Konrad II of Zähringen authorized the establishment of a marketplace at the foot of his castle on the Schlossberg Mountain. Due to this privilege, the young settlement quickly became appealing to the merchants of the Breisgau region. This contributed greatly to Freiburg's rapid growth and the emergence of infrastructure such as city walls, gates, a water system (e.g. the "**Bächle**"), and streets. After the last male heir of the Zähringen dynasty died in 1218, the related house of the unloved Counts of Urach followed in his fief. Final disempowerment occurred in 1368 after a battle between the citizens and the counts of Freiburg. The result was

the emancipation of citizens from count rule and the entrance into the increasingly powerful Habsburger Empire for a large fee. Consequently, Freiburg remained part of the Habsburger reign until 1805. Because of the lack of modern fortifications, it was easy for the French troops to conquer the city in 1677. This in turn led to major changes in the city's outward appearance: The suburbs, a large portion of the city wall and most of the gates of the stronghold were altered according to General Sébastien de Vauban's plans. After the Treaty of Rijswijk in 1697, Freiburg returned to the Habsburg reign after 20 years of French occupation. After the Congress of Vienna in 1815, control of Freiburg fell to the Grand Duchy of Baden and after 450 years of the Habsburg reign, Freiburg was incorporated into Baden. The city stagnated and the medieval inner-city boundaries remained. It was not until the construction of the railroad and the beginning of the industrialization that new city districts emerged and the city grew. Under the command of the mayor Otto Winterer, Freiburg was developed into a "Pensionopolis" at the end of the 19th century: A targeted recruitment of pensioners from northern Germany at the turn of the century. Together with the increase in the number of students, this caused Freiburg to "explode", so that the population increased by almost 400% within a few decades. While World War I left hardly any marks on Freiburg, World War II had a significant impact: After devastating attacks by the Royal Air Force on November 27, 1944, large sections of the city were reduced to ash and rubble. After 1945, reconstruction of the city centre began. Hereby, the city's medieval street structure plans, original ground plans, and facades were preserved.

Today, Freiburg is called the “Green City” thanks to its ecological commitment. With its nearly 30,000 students, Freiburg is a bustling university city and has a growing population.

Fun Fact: It is said that whoever steps unintentionally into the so-called “Bächle” – a system of small canals branched throughout the city- will marry a “Bobbele”*

*a person who was born in Freiburg




The University and the Faculty of Law

In 1457, Albrecht VI (Albert VI) of Austria founded the University of Freiburg, where from the very beginning theology, law, medicine, and “artes liberales” were taught. The purpose was to provide academic education in the Breisgau region. After Vienna, Freiburg was the second Habsburg university to be founded. In 1805, Freiburg became part of Baden and after that, the Grand Duke Ludwig of Baden ensured the University’s continuing existence in 1818. To thank him for this, the University’s name was changed from the Albertina to the Albert-Ludwigs University of Freiburg.



In the 1880s, there was enormous economic development and with that, the number of students at the law faculty grew immensely. Freiburg attracted law students in large numbers from Berlin and northern Germany. Since 28 February 1900, women could also study at all faculties in the Grand Duchy of Baden. At the end of the 19th century, it was decided to build the main building (Kollegiengebäude I) right in the city centre and not to build an out-sourced campus university. Together with the Kollegiengebäude IV and the university library, the university buildings remained in the city centre of the rapidly growing city.



In the beginning of the 16th century, *Ulrich Zasius* (1461-1535, since 1505 professor at the university), one of the most famous jurists at that time, was part of the Judicial Faculty (today Faculty of Law). Zasius drafted out the “New Town Ordinances” for Freiburg, which was passed by the Council of Freiburg in 1520. It was known as one of the most successful city laws in the first half of the 16th century, although it included several time-bound deficits (exclusion of Jews from juridical testimony, prohibition of trade with and accommodation of Jews).

The professors of the Faculty of Law in Freiburg played a special role at the time of the *Pre-March (Vormärz)* around 1848: The “*Staatslexikon*” of the “political professors” *Karl von Rotteck* (1775-1840) and *Karl Theodor Welcker* (1790-1869) became the catechism of the liberal constitutional movement.

Between 1933 and 1935, the Nazis influenced and equalized the faculty of law and disenfranchised Jewish professors and other employees such as *Fritz Pringsheim* (1882-1967) and *Erika Sinauer* (1898-1945). Due to the cooperation of the remaining members of the faculty *Walter Eucken* (1891-1950), *Hans Großmann-Doerth* (1894-1944) and *Franz Böhm* (1895-1977), a teaching and research community made up of national economists and lawyers, known as the Freiburg School, developed. The Freiburg School contributed to the construction of the market economy after 1945 based on the concepts of Ordo-liberalism. Other members like *Erik Wolf* (1902-1977) and *Constantin von Dietze* (1891-1973) committed themselves to the fight of the “self-proclaimed church” and, as well as *Eucken* and *Böhm*, assisted the so-called Bonhoeffer Circle in the creation of a Freiburg memorandum, an important document in the resistance to National Socialism.

After a challenging phase of reconstruction and consolidation with the key figures *Fritz Pringsheim*, *Gustav Boehmer* (1881-1969), *Adolf Schönke* (1908-1953) and *Ernst von Caemmerer* (1908-1985), a strong expansion of the faculty took place with the creation of new departments due to the rising number of student enrolments in the 1950s.

Today, the faculty of law includes nine institutes. Their activity allows the faculty to offer a wide and current offer of studies, which covers the whole spectrum of the applicable law in the area of civil law, criminal law and public law as well as the historic and philosophic backgrounds. Due to this diversity of studies, it is possible to accommodate the students' diverse objectives and preferences, especially during their specialized major studies.



Faculty Structure

The institutional structure of the faculty results from the existence of institutes (previously known as *seminars*). Since all of them are library facilities, they were united in 1975 under the (central-) library of law, which emerged from the juridical seminar founded in 1889.

The oldest specialized institute, the Institute for the History of Law and Historical Comparative Law, was founded by *Pringsheim* and *Claudius Frhr. Von Schwerin* (1880-1944) in 1929. It includes a Roman and German department, as well as an office for Greek law, which was established later by *Hans Julius Wolff* (1902-1983).

The area of civil law is covered by the Institute of Foreign and International Private Law, the Institute for German and Foreign Civil Procedure Law and the Institute for Commercial, Labour and Social Law.

Criminal law is represented by the Institute for Criminal Law and Criminal Law Proceedings, which finds its roots in the seminar about the penal system founded by *Erik Wolf* in 1930. The May-Planck-Institute for the Study of Crime, Security and Law emerged from the faculty and it is closely connected to the faculty ~~closely~~ until today.

The Institute for Public Law contains two departments for state law, as well as a department for each public international law, administrative law and public international law and their comparison. After all, the seminar of law philosophy and church law belongs to the circle of specialised institutes. Their library stack (and furthermore these of those departments, which are not connected to an institute) are recorded in the central catalogue of the library of law. In total, there can be found around 250.000 books at the library of law.

The names of some of the institutes already indicates the obvious focus of the research activity: the comparison of law based on the applicable law and its history. The subject of research itself strongly depends on the preferences and objectives of the individual professor. Hence, personal changes in the composition of the faculty also changes the scientific profile.

The presentation of the history of the city and university were (with kind approval) partly taken over from the book "Albert-Ludwigs-Universität Freiburg im Breisgau" by Rudolf-Werner Dreier, Freiburg, 1.Edition (1991).

The current Institutes of the Law Faculty (October 2022)

(www.jura.uni-freiburg.de/de/institute)

Institute for German and Foreign Civil Procedure Law

Department 1, Prof. Hoffmann

Department 2, Prof. Bruns



Institute of Foreign and International Private Law

Department 1, TBA

Department 2, Prof. Merkt

Department 3, Prof. von Hein

Institute for the History of Law and Historical Comparative Law

Roman Department, Prof. Kaiser

German Department, Prof. Schäfer

Institute for Criminal Law and Criminal Law Proceedings

Department 1 (Criminal Law, Criminal Law Proceedings and Philosophy of Law), Prof. Pawlik

Department 2 (Criminal Law, Criminal Law Proceedings and History of Criminal Law), TBA

Department 3 (German and Foreign Criminal Law and Criminal Law Proceedings), TBA

Institute for Criminology and Economic Criminal Law

Prof. Hefendehl

Institute for Public Law

Department 1 (European and Public International Law), Prof. Starski

Department 2 (Public International Law and Comparison of Law), Prof. Vöneky

Department 3 (Constitutional and administrative law) Prof. Klement

Department 4 (Administrative Law), TBA

Department 5 (Constitutional law), Prof. Masing

Institute for Commercial, Labour and Social Law

Department 1 (Commercial Law), Prof. Lieder

Department 2 (Labour Law), Prof. Krebber

Department 3 (Social Law), Prof. von Koppenfels-Spies

Department 4 (Intellectual Property), Prof. Haedicke

Department 5 (International Commercial Law focussed on East Asia), Prof. Bu

Research Centre for University Law and University Labour Law

Prof. Löwisch/ Prof. Württenberger

Institute for Media and Information Law

Department 1 (Civil and Commercial Law, Law of Media and Information) TBA

Department 2 (Public Law, European Information and Infrastructure Law), Prof. Schneider

Institute for Constitutional Law and Philosophy of Law

Department 1 (Public Law and Constitutional Law), Prof. Voßkuhle

Department 2 (Philosophy of Law), TBA

Department 3 (Legal Theory), Prof. Jestaedt



Max-Planck-Institute for the Study of Crime, Security and Law

Head of the department of Criminology: Prof. van Gelder

Head of the department of Criminal Law: Prof. Hörnle

Head of the department of Public Law: Prof. Poscher

Map of the University of Freiburg i. Br. (City Centre)



- (1) Kollegiengebäude (KG) I
- (2) Kollegiengebäude (KG) II:
- Faculty of Law
- (5) Cafeteria Rempartstraße
- (6a) Breisacher Tor
- (8) University Library
- (10) The Old University
- (18a) Dean's office (Faculty of Law)
- (21) International Office (Faculty of Law)

ERASMUS+

Language skills: a **B1-Level of German** is strongly recommended (not older than 2 years!)

Application Procedure

Step 1: To officially register you at the University of Freiburg, it is necessary for the responsible international coordinator at your home university to send a nomination for you by email to the International Office (Departmental Erasmus Coordinator: *international@jura.uni-freiburg.de*) and to the Erasmus Office (Daniel Weiß, Institutional Erasmus Coordinator: *erasmus@zv.uni-freiburg.de*).

Step 2: After your nomination, the Erasmus Office of Freiburg University will send you an invitation link to the online database “Mobility Online” where you need to fill in your personal information for your online application.

At the same time, we here at the “Auslandsbüro” of the Law Faculty will provide you with general information about law studies here in Freiburg.

Step 3: For enrolment (matriculation) at the University, you need to submit:

1. Letter of acceptance (admission notice)
2. Valid personal ID card or passport, your resident registration, and the certificate of free movement (*Freizügigkeitsbescheinigung*)
3. Evidence of health insurance coverage (*Krankenversicherungsbescheinigung*)/EHIC (see under Health Insurance)
4. Receipt confirming payment of student fees
5. Digital Application for matriculation (Short-term studies)

You can find detailed information and documents here:

(www.studium.uni-freiburg.de/en/student-services/matriculation).

All of the documents are to be submitted until the specific deadline to the Service Center Studium- Studiensekretariat, Sedanstraße 6 in person or via mail.

A few recommendations for your start in Freiburg:

- Socialize!
- Please take part in our **orientation week**
- Join our **buddy program** (https://www.jura.uni-freiburg.de/de/internationales/incomings/incomings-englisch/buddy-program?set_language=en).



ERASMUS+- Accommodation

ERASMUS students can apply for a place in a student resident hall via the Online portal Mobility Online in course of their registration. The students will receive the required link via e-mail by the ERASMUS office of the International office directly after their successful nomination by their home university.

Application deadlines for ERASMUS students:

For winter semester: June 15th ; for summer semester: November 30th

The rental of the room is possible from October 1st until March 31st or from April 1st until September 30th. The room must be rented for the whole period of 6 months (and rent has to be paid for the whole time period).

In recent years, most of the incoming students have been given a place in a "Wohnheim" (student resident hall). University staff members are doing their best to find accommodation for each and every incoming student. However, the housing situation in Freiburg remains tense, and the International Office recommends that, added to your application for the student resident hall, you should also look for an apartment on the private residential market (see below p. 17).

Digital Learning Agreement:

Before you start your studies in Freiburg, please list the courses you have chosen in the Digital Learning Agreement, which is usually provided by your home university. The courses can be selected freely from all the offered lectures. Since the winter semester 2022/23, the approval of the Digital Learning Agreement will only be done digitally.



Faculty Exchange

- Universidad Austral, *Buenos Aires*
- Fundação Getulio Vargas, *Rio de Janeiro*
- Universidade de São Paulo, *São Paulo*
- Universidad de Chile, *Santiago de Chile*
- Tsinghua University, *Peking*
- Fudan University, *Shanghai*
- Keio University, *Tokyo*

Application and Admittance Procedure

Step 1: Nomination

To get the process started, the coordinator from your home university has to nominate you with an email to the International Office of the Law Faculty at the Albert-Ludwigs-University in Freiburg, the email address is international@jura.uni-freiburg.de. Deadlines are **15th of June** (for winter semester) and **15th of November** (for summer semester).

Step 2: Application

Now, you have to apply at the university itself. Deadlines are **15th of July** (for winter semester) and **15th of January** (for summer semester). For that, you need to send the following documents by mail to the International Office of the Law Faculty:

- Signed Application for Admission (you can find it on our website)
- Certified copy of your Transcript of Records
- Curriculum vitae
- Certified copy of a German language certificate (B1 level)
- Certified copy of certificate of enrollment at home university
- Copy of your passport

After checking your documents, they will be sent to the **Service Center Studium – International Admissions and Services (IAS)**, which is responsible for handing out your final letter of acceptance. When your application is accepted, it will be sent to you by email with additional information about the next steps. Also, the letter of acceptance contains your Log-In Information to HisInOne, the digital platform of the University.



Step 3: Matriculation form

After receiving your letter of acceptance, visit:

<https://campus.uni-freiburg.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces>

and log in with the LogIn given in the letter of acceptance. Follow the instructions on the website and select the option "Apply for enrolment". At the end of this process, you will receive your application for matriculation form and additional information.

Step 4: Matriculation at the IAS

After your arrival in Freiburg, you need to do your matriculation (enrolment) in person at the **Service Center Studium – International Admissions and Services (IAS), Sedanstraße 6, 1.OG.**

For that, you need to bring the following documents:

- Application for matriculation form (Step 2)
- Letter of acceptance
- Evidence of health insurance coverage
- Receipt confirming payment of student union fee (103 €)
- Passport
- Valid Visa

Health insurance: For the enrolment in Freiburg, you have to be able to proof that you have a health insurance in your home country that also covers you in Germany.

A statutory health insurance company in Germany has to certify that you have insurance in your home country or you can arrange your own health insurance at a student rate with a German health insurance company.

Please be aware: The time period for the matriculation is limited, you will find the deadline on your letter of acceptance. The matriculation can be done in person or via post. Please inform yourself under <https://www.studium.uni-freiburg.de/en/student-services/matriculation> or just contact the IAS directly.

Additional Information

-We strongly recommend to take part in our **buddy program**:

(www.jura.uni-freiburg.de/de/internationales/incomings/get-a-buddy)

-To make your start in Freiburg as easy as possible, the International Office organizes multiple **Welcoming-Events** and **Meetings** to give you needed information. You will be informed about them on time.



LL.M. Students

Application and Admittance

Only applicants with a degree in law which is equivalent to the first German state law examination (*Erstes Juristisches Staatsexamen*) will be accepted for postgraduate studies. Evidence of sufficient German skills must also be provided. Generally speaking, you must pass the “*Deutsche Sprachprüfung für den Hochschulzugang ausländischer Studienbewerber (DSH)*” with a grade of DSH-2 or DSH-3, or with a “*TestDAF-Zertifikat*” (minimum 4 points in each of the four areas tested).

(See also: www.jura.uni-freiburg.de/de/internationales/incomings/ll-m)

Step 1: Firstly, you need to find a supervisor (full time professor of the Faculty of Law) to guide you, a written confirmation of your supervisor must be added to your applications forms.

Step 2: Once you have found a supervisor, the next step is your online application (see also www.jura.uni-freiburg.de/de/internationales/incomings/ll-m). **Admittance deadlines** are **July 15th** for the winter term and **January 15th** for the summer term. It is highly recommended to get in touch with us at least three months before the application deadline.

Step 3: Finally, in cooperation with the section International Admissions and Services (IAS), the Faculty will make the final decision concerning the admittance for the following semester. In cases of particularly high numbers of applicants, the Faculty reserves the right to accept applicants for the winter term only, meaning that admittance is only possible once a year. Currently, admittance to the LL.M. postgraduate course of studies is possible in both the winter and summer semester.

The Faculty of Law's graduate committee finalises enrolment for the postgraduate studies after the applicant arrives in Freiburg. This decision is exclusively an act of administration and based on the decision taken by the IAS and the faculty. For this purpose, you will be fully informed at the information event.

Once you have found a supervisor, you may consult with him/her on questions and concerns that may arise. However, until that point feel free to visit us in the International Office.



Health insurance

For the enrolment in Freiburg, you have to be able to proof that you have a health insurance in your home country that also covers you in Germany.

EU citizen only need a **EHIC** (Europe Health Insurance Card). Please inform yourself at your health insurance company in time.


After your arrival in Freiburg:

1. You must register at the Registration Office (*Bürger service*) of the City of Freiburg (see address below in chapter "*Important addresses*", p.29). Citizens of non-EU countries also have to go to the Immigration Office of the City of Freiburg (*Ausländerbehörde*) and apply for a residency permit.
2. Please provide evidence of **health insurance** coverage from your home country by requesting a certificate from one of the public insurance agencies. Alternatively, you must provide evidence that a German health insurance company will insure you during your studies.
3. The tuition fees of 500 € as well as the social- and administrative fees of 180 € must be paid upon enrolment. You will find more information on this in the Letter of Admission that you will receive after your successful application.

Matriculation requires:

1. Your letter of acceptance
2. Valid passport with visa for study purposes (only for non-EU applicants) and/or residency permit and the resident registration at the Registration Office
3. Certificate providing evidence of health insurance coverage / EHIC (see above)
4. Payment receipt of the mentioned fees
5. Application for Enrolment
6. 2 passport photos

Please see also the information leaflet on enrolment for international students (www.studium.uni-freiburg.de/en/student-services/matriculation).



All documents must be submitted in person at the **Service Center Studium, Department International Admissions and Services (IAS), Sedanstraße 6, 1st floor** during the time periods specified in your letter of acceptance (usually mid-September to mid-October for the winter semester and mid-March to mid-April for the summer semester).

At the beginning of your study time, you will need to request admission at the Faculty of Law directly as well (Werthmannstr. 4, 4th floor). For this additional administrative step, you will need the documents listed above as well.

It is not necessary to apply for the attendance of lectures or exams before the start of the semester. We recommend you to inform yourself about the offered lectures.

Accommodation in Freiburg:

LL.M. and Faculty Exchange Students

International master's programs have their own but limited number of rooms. Please address all of your questions concerning that directly to the Studierendenwerk (Student Social Services). You can find apartment offers and a listing of all dormitories at <https://www.swfr.de/wohnen/wohnheime/wohnheime-in-freiburg>.


Other student dorms:

(Application usually take place before January 15th /June 15th)

- **Alban-Stolz-Haus** (Reinhold-Schneider-Straße 37, Freiburg-Littenweiler, tram line 1) www.st-albanhaus.de (follow the links: Bewerberformulare, Formular für ausländische Studierende)
- **Thomas-Morus-Burse** (Kappler Straße 57, Freiburg-Littenweiler, tram line 1) www.thomasmorusburse.de
- **Collegium Sapientiae** (Lorettostraße 24) www.collegiumsapientiae.de
- **Protestant Dormitory** (Falkenbergerstraße 20) www.falkenberger-wohnheim.de

Private residential market

Since not all applicants can be allocated a room in a student dorm, the International Office recommends that you look for accommodation on the private housing market at the same time as you apply for a place in a student residence hall, and that you also search for a room outside of Freiburg. Many surrounding communities such as Gundelfingen, Denzlingen,



Schallstadt and Bad Krozingen have very good local transport connections (between 5 and 20 minutes from Freiburg).

The International Office has set up a **private housing database** with offers from the independent housing market: www.wohnungsdatenbank.uni-freiburg.de

The following homepages can help you to find an accommodation as well:

- www.wg-gesucht.de
- www.schnapp.de
- www.zypresse.de

For a room in a flat-sharing community (Wohngemeinschaft), we recommend that you have a look at ads posted on the many notice boards in the different university buildings (Kollgeengebäude).

If you do not find a room for your very first few days in Freiburg, we can recommend the following Youth Hostels/Backpacker to stay at for the start:

Black Forest Hostel - www.blackforest-hostel.de

Jugendherberge Freiburg: www.jugendherberge-freiburg.de

Language Courses at the Language Teaching College (Sprachlehrinstitut)



Since most of the Faculty of Law courses are offered in German, we recommend that students already possess a good command of the language before they begin their studies. On our website you will find extensive information about the possibilities to learn German:

<https://www.jura.uni-freiburg.de/de/internationales/schluesselinformationen/deutschkurse>

The Language Teaching College (SLI) of the University of Freiburg offers intensive (fee paying) courses during the semester breaks and free language courses for Erasmus during the teaching periods.

SLI Courses during Semester Breaks

The SLI offers different types of intensive fee-paying German courses in March, August and September as well as in February or July. For course types and dates as well as deadlines for application please refer to the SLI – website:

www.sli.uni-freiburg.de/deutsch/intensiv


Please complete the online application on the SLI – website well in advance as courses may be fully booked rather quickly.

Since the dormitory rooms for Erasmus exchange students are not available until **October 1st**, we recommend that you request a room from SLI for the duration of the language course.

Courses during the teaching period:

During the semester, SLI invites Erasmus and faculty exchange students to attend free language and regional studies courses.

Important: Participants must possess **A2 level** language skills according to the Common European Framework of Reference for Languages in order to attend these courses.



Those who do not possess this language level will not be allowed to participate in these courses. In those cases, the student may attend SLI courses that are subject to fees.

Online registration is required for all courses.

www.sli.uni-freiburg.de/deutsch/kurse/p-kurse

Online registration is normally possible on the SLI homepage from **mid-September to mid-October** for the winter semester and from **mid-March to mid-April** for the summer semester. Please apply as soon as possible. Applicants will be selected first come first serve. Should all the courses during the semester be fully booked already, we advise you to check on the SLI – website for evening courses.

For the academic year 2023/24, the summer and winter university team offers face-to-face and online intensive language courses (for all levels).

Academic Information

Academic Calendar

The academic year in Germany is divided into a **winter** semester (October 1st – March 31st) and **summer** semester (April 1st – September 30th).

See: www.studium.uni-freiburg.de/en/dates-deadlines-events/semester-dates-and-teaching-periods

Teaching Periods

Semester	Beginning	End
WS 2023/24	Monday, 16.10.2023	Saturday, 10.02.2024
SoSe 2024	Monday, 15.04.2024	Saturday, 27.07.2024
WS 2024/25	Monday, 14.10.2024	Saturday, 08.02.2025
SoSe 2025	Monday, 14.04.2025	Saturday, 19.07.2025

Course Catalogue

The course catalogue will be published two months before the start of each semester. To start planning your lectures beforehand (for Erasmus: Learning Agreement) please use the course catalogues of the past years for your orientation. You can find the course catalogue here:



One hour of lectures takes 45 minutes, they therefore normally start 15 minutes after the stated time (*cum tempore* = *c.t.*) and lectures of two hours end 15 minutes earlier than stated. In case a lecture starts on the hour, you will find the statement *sine tempore* (*s.t.*).

You can find **announcements of courses** also on the webpages **/Lehre/** of the institutes/departments of the Law Faculty: <https://www.jura.uni-freiburg.de/de/institute>.

Types of Courses

Lecture: In a lecture, the lecturer presents the content. Generally speaking, students do not actively participate, although lecturers may at times call for participation. Note of regular student attendance can be taken.

Seminar: (*suitable for LL.M. students*): The aim of the seminars is to perform a deeper analysis of details and problems in particular areas of legal theory and thus involves considerable independent research. Every participant is given a specific subject to work on. The final grade will be based on a 20-30 page term paper and an oral presentation on the same topic, followed by a discussion.

"WuV-Kurse" + "Übungen": *are not suitable for international students*

If you have questions anyway, get in contact with the International office.

ECTS Credits (Erasmus students and Faculty Exchange Program, FreeMover)

You can request our ECTS-list via email.

ECTS Credits (LL.M. Students)

The regulations of examination for LL.M. students does not intend to use an evaluation with ECTS-points, but with semester hours per week (=SWS). A course of two hours per week provides two contact hours/SWS

Exams

Exams usually take place at the end of each semester or in the very first week of the semester break. Whether students are required to take the exam in oral or written form, solve a case or answer questions on material dealt with in the seminar is at the professor's discretion. Please enquire about exam dates at the very beginning of the semester.

At our **Information event** you will be provided with valuable Information regarding achieving your ECTS- Credits and study achievements.

Important Information for all international students:

- 1) Please specify in the exams whether you are ERASMUS or faculty exchange student, FreeMover or LL.M-student! You will receive a corresponding cover sheet for the exam per E-Mail in time before the start of exams.
- 2) Please bring your own pen and paper, your uncard and your ID to the written exams.


Grading

Local Grade	ECTS Grade	% of successful students normally achieving the grade	Definition
13-18	A	10	<u>Excellent</u> : outstanding performance with only minor errors
10-12	B	25	<u>Very Good</u> : above the average standard but with some errors
7-9	C	30	<u>Good</u> : generally sound work with a number of notable errors
5-6	D	25	<u>Satisfactory</u> : fair but with significant shortcomings
4	E	10	<u>Sufficient</u> : performance meets the minimum criteria
1-3	FX	-	<u>Fail</u> : some more work required before the credit can be awarded
0	F	-	<u>Fail</u> : considerable further work is required

4 points are necessary for passing the exam.

Exam results

Exam results will be accessible through HISinOne.



Transcript of Records – Erasmus and faculty exchange programs

At the end of the academic period a certificate will be issued to all Erasmus and faculty exchange students stating all courses attended and examinations completed. In this “Transcript of Records” the student’s performance is listed in a simple and comprehensive manner so that the transcript information is easily transferable and comprehensible to receiving institutions. The issuance of the Transcript of Records is the responsibility of the Examination Office of the Faculty of Law.

Lectures in other subject areas – Erasmus and faculty exchange programs

In general, it is possible to visit lectures outside of the legal field. Please contact us as soon as possible, we are happy to help.

Useful hints

Start of studies

In order to make you feel prepared before your studies in Freiburg, several events will be offered in the week before the semester starts, which you should necessarily attend. Here you will not only have the opportunity to get information, but also meet other International students and make contact.


It will therefore start with a welcome event for all Incoming Students from the law faculty, followed by a schooling, where you will learn everything along the topic of course- and exam registration and you will be able to get some practice with practical examples. It is important, that you are already fully matriculated at the University Freiburg at this time. Only after that the access information, which you will need for the practical part of the schooling in order to login, will be available to you.

For more exchange among each other, our student assistants will invite you to a nice evening in a relaxed atmosphere.

For ERASMUS+ students there is usually an additional event organized by the International Office. It is also recommended to take part in this, since you will receive important Information about your ERASMUS+ stay.

Get a Buddy!

The idea of the Faculty of Law Buddy Programme is to integrate you easily as an international student into your new life in Freiburg! By arrival in Freiburg we want you to become



familiar with the city and its life in no time at all! Law students of Freiburg University will be happy to assist you with your first steps.

If you are interested in taking part in the Buddy Programme, just send us an email to buddy-programm@jura.uni-freiburg.de and we will try to find you a welcoming and friendly student.

For more information visit:

https://www.jura.uni-freiburg.de/de/internationales/incomings/incomings-englisch/buddy-program?set_language=en

Arriving in Freiburg

By train:

Intercity Express' (ICE from Karlsruhe-Basel; Frankfurt-Freiburg),
'InterCity' (IC), Regional Express (RE)

More information under www.bahn.de

It's about a 5-minute walk from the train station to the main University campus. You may also take the tram to "Stadttheater". Please note: All trams departing from the train station and heading toward the city centre stop at "Stadttheater".

By plane:

EuroAirport Basel-Mulhouse-Freiburg (www.euroairport.com). You may take a shuttle bus to Freiburg. This ride takes about 1 hour.

Other airports: Zürich, Karlsruhe/Baden-Baden, Straßburg, Stuttgart or Frankfurt.


By car:

Freiburg is close to the A 5 highway and is easy to get to from Basel, Straßburg or Karlsruhe; take the "Freiburg Mitte" exit.

Transport in Freiburg

Freiburg is a "bicycle city". To get around in Freiburg it is usually faster and easier to go by bike than by car. You can buy cheap bicycles at auctions organized by the city of Freiburg or at one of the many bike shops.

Public transport in Freiburg is also very good. For longer distances within the city you may take the Tram run by the VAG (*Verkehrsbetriebe Freiburg*) and/or the bus for longer ones. Tickets may be purchased either directly at machines located in trams and buses, or at VAG-*Pluspunkt* (Infopoint) located on "Salzstraße". Payment of your semester fees also automatically entitles you to purchase the reduced "Semesterticket" for 89 € (also available online). For more information, please visit www.vag-freiburg.de.



You may use public transport in Freiburg for free after 7.00 p.m. if you carry your Unicard, a valid photo ID and the "19 o'clock proof" ("19 Uhr-Nachweis").

University Library or "UB"

The university library (Universitätsbibliothek), or UB for short (see area map), is the largest scientific library in the region. The UB holds over 3.5 million books and provides students with extensive access to online and electronic media. The UB offers a wide variety of learning and research materials. Some of them can also be borrowed.

Opening Hours: Opening hours UB: Monday to Sunday from 7.00 a.m. – 12 p.m. Last entrance at 11:45 p.m.

For more information please visit the UB's website: <https://www.ub.uni-freiburg.de/en/>

To borrow books from the library or use the copy machines at the University, you will need your "**Unicard**" (see below), it is also your library card.

The Juridicum (Library of the Law Department)

The department library (Seminarbibliothek) of the Faculty of Law was founded in 1889 and currently holds over 250,000 volumes and around 700 journals. It is strictly a reference library, meaning the books may not be borrowed. Because of the construction work of the KG II, the department library is also located in the UB for some time.


PC workstations

The UB offers PC workstations at several locations. PCs are equipped with the regular windows applications and have internet access. You also have the possibility to use the "PC-Pool" located at Werthmannstr. 4.

You must sign in for using the available PCs. For that, you require a valid account from the computer centre or *Rechenzentrum* (RZ). The Studierendenwerk will automatically send you the account number via email after your matriculation at the University is completed.

Unicard

After you have been accepted to the University of Freiburg you will automatically receive the Unicard which has several functions: It serves as your student identification card, library card and copy and cafeteria card. You may use your EC card to put money on the Unicard. This can be done at machines located in the cafeteria (Mensa), in the UB and in KG III (ground floor next to the university's post office). If you wish to top up your card using cash this may



be done at any of the university cafés or cafeterias. You can also use your Unicaard in combination with a valid photo ID and the "19 o'clock proof" ("19 Uhr-Nachweis") as a ticket for free public transport in Freiburg after 7.00 p.m.

Student Council (Fachschaft)

It is the Fachschaft's responsibility to represent the interests of law students at faculty level to the best of their ability. Thus every summer semester five law students are elected into the so-called faculty council (a committee consisting of professors, academic personnel, and students) to assist in making decisions which affect the entire faculty. For further information please visit: www.jura.uni-freiburg.de/de/einrichtungen/fachschaft/fachschaft

Specialised Literature at Rombach Campus

A large selection of specialised legal literature can be found at the Rombach Campus bookshop located across the Platz der Alten Synagoge or the book store Ludwig (also located in the Bertoldsstraße). The Fachschaft offers a selection of used books. Another inexpensive alternative is to order law books from the dtv-Verlag. The newest editions of legal standard issues are available for lending at the UB.

Cafeteria (Mensa)

The Mensa located on the Rempartstraße (see area map), is the easiest and cheapest way to enjoy a warm lunch or dinner. There is a large selection of dishes including a salad bar and organic and vegetarian options. You can pay using your Unicaard. To see the current menu please visit www.swfr.de/essen-trinken/speiseplaene.

Studierendenwerk Freiburg (SWFR)

The Studierendenwerk Freiburg does not only run the Mensa but also offers a wide range of other services such as assisting students in finding jobs and flats and **the International Club**. The International Club gives students from abroad the chance to meet other students to participate in field trips, regular cultural events and to find a German tandem partner (language exchange partner). For more information, please visit http://www.swfr.de_



Unisport

You can participate in sporting events and courses offered by the Albert-Ludwig University. A lot of courses are free of charge such as volleyball, aerobics or swimming. For these courses registration is not necessary. For other courses such as climbing or kayaking a fee must be paid and registration is compulsory. As the number of participants is limited please register online as soon as possible (beginning of October for the winter semester and beginning of April for the summer semester). For more information: <http://www.hochschulsport.uni-freiburg.de>

Re-Registration

If you plan on studying another semester at the University in Freiburg, please remember to re-register for the following semester in time. You can do that online with HlsInOne, please find information under the following link:

www.studium.uni-freiburg.de/de/studierendenservices/rueckmeldung.

Registration Removal (Exmatrikulation)

Before you are leaving Freiburg, you need to remove your registration. In order to be removed from the register of students you must fill out the form which can be found on this website:

http://www.studium.uni-freiburg.de/en/student-services/exmatrikulation?set_language=en

→ “Antragsformular zur Exmatrikulation” (pdf), and return it to the Studierendensekretariat.

Important: Before submitting this form, you must go to the library and have the form stamped. This stamp certifies that you have no pending fees or library books in your possession.

Leisure Time / Going out

For information on events and activities such as movies, theatre or concerts, etc., please visit:

www.freiburg.de

www.fudder.de

www.theater.freiburg.de

Recommendations for bars, clubs, restaurants and much more can be found in our newsletter in the Incoming-Ilias-folder:

www.ilias.uni-freiburg.de/goto.php?target=fold_2632207&client_id=unifreiburg.



Tourist Information

Freiburg is surrounded by a variety of different landscapes that are among the most beautiful in Germany. To the west, the Kaiserstuhl, which is famous for its excellent wines and fruits, unfolds. It is also one of the most popular areas to go hiking and to visit one of the many “Strauße” (small family-owned restaurants or cafés which open only seasonally). Between the Kaiserstuhl and Alsace, France, Breisach is one of the oldest and most significant cities in the Breisgau area and definitely worth a visit.

To the south the Breisgau joins up with the Markgräflerland. Here one is lured by beautiful villages such as Staufen and Sulzburg and mesmerized by the picturesque ambience of castles and vineyards.

It should also be noted that Freiburg lies at the foot of the Black Forest, the highest low-mountain range in Germany. Numerous recreational and leisure activities such as hiking, climbing, mountain biking or skiing, make the Black Forest a very popular destination. The efficient public transport system also makes access to these activities quick and easy.

There are also plenty of field trips destinations in Freiburg’s immediate surroundings. For example, Freiburg’s landmark mountain: the Schauinsland. To explore the Schauinsland, take the cable car (Schauinslandbahn) up the mountain and visit the “Schaubergwerk”, a former mine that has been converted into a tourist attraction.

Freiburg lies in what is known as the “Dreiländereck”, or the three-corner country, where Germany, France and Switzerland meet. Freiburg’s location thus makes trips to Alsace or northern Switzerland an ideal way to spend a day. Alsace draws tourists in with its charming little towns, fine wines and cheeses and cultural treasures such as the Isenheimer altar in Colmar. Basel is an especially beautiful city located at Freiburg’s doorstep. The city entices tourists with culture and the charm of Swiss composure. However, be aware Switzerland can be expensive!

Coming to an end: Those of you who wish to see something other than the University and Freiburg at the weekend will be spoilt for choice!

Further information: www.freiburg.de, www.tourismtrirhena.com, www.visit.freiburg.de



Important addresses

International Office, Faculty of Law

(Auslandsbüro der Rechtswissenschaftlichen Fakultät)

Simone Bemann, Head of the International Office (LL.M., EUCOR-Master)

Susanne Hofmann (ERASMUS+; Free Mover)

Charlotte Willmann, M.A. (Faculty exchange, UConn, Double Master)

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www.jura.uni-freiburg.de/de/internationales/kontakt

www.jura.uni-freiburg.de/de/internationales/incomings

Office hours:

Susanne Hofmann: Mon and Wed 10-12

Simone Bemann: Thu 10-12

Charlotte Willmann: Fri 10-12

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E-Mail: dekanat@jura.uni-freiburg.de

www.jura.uni-freiburg.de/de/einrichtungen/dekanat



Academic Advising (Studienfachberatung):

Studienfachberatung der Rechtswissenschaftlichen Fakultät,
Bertoldstraße 17, Raum 212a (Alte Uni/Old university building)
D-79085 Freiburg
Phone: +49 (0)761 203 - 9015, -2143 or - 2296 (Mon to Fri)
E-Mail: studienberatung@jura.uni-freiburg.de
www.jura.uni-freiburg.de/de/einrichtungen/studienfachberatung

Student Council (Fachschaft Jura)

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www.fachschaft-jura-freiburg.de

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www.sli.uni-freiburg.de

ERASMUS Office (*international office*)

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Erasmus-Studium-Team
Service Center Studium
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