



UNIVERSIDADE DE SÃO PAULO
FACULDADE DE DIREITO
COMISSÃO DE COOPERAÇÃO INTERNACIONAL E NACIONAL
CCInN-FD

UNIVERSITY OF SÃO PAULO LAW SCHOOL
INTERNATIONAL OFFICE

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| CONTACT INFORMATION | <p>Dr. Fabio Silveira Molina (Head of the International Office)</p> <p>Universidade de São Paulo – Faculdade de Direito <i>University of São Paulo – School of Law</i></p> <p>Comissão de Cooperação Internacional <i>International Relations</i></p> <p>Largo São Francisco, 95 CEP: 01005-010 SÃO PAULO – SP – BRASIL</p> <p>Tel./Fax: +55 11 3111-4099 E-mail: ccinnfd@usp.br</p> |
| ACADEMIC YEAR | <p>First semester: February to June July: winter vacation</p> <p>Second semester: August to December January: summer vacation</p> |
| NOMINATION AND APPLICATION DEADLINES | <p>First semester (February to June): by November 10th</p> <p>Second semester (August to December): by May 10th</p> |
| LANGUAGE REQUIREMENTS | <p>Students must have an excellent level of Portuguese language (at least intermediate level, and we do not ask for certificates). It is important for students to be acquainted with the Portuguese language because all undergraduate classes and the most of graduate classes offered at the University of São Paulo are taught in Portuguese.</p> <p>For students who need to improve their skills in Portuguese, the Language Center of Faculty of Philosophy, Languages and Human Sciences (Centro de Línguas da FFLCH) offers Portuguese courses for foreigners (http://clinguas.fflch.usp.br).</p> |
| ACADEMIC SYSTEM | <p>USP academic credit system is based on “In Class” credit and “Workload” credit. One “In Class” credit is equal to 15 hours in a given semester, while one “Workload” credit corresponds to 30 hours.</p> <p>It is common to adopt 1 USP credit as equivalent to 2 ECTS credits, but each institution has autonomy to determine the final equivalence.</p> |

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| <p>ADMISSION AS AN EXCHANGE STUDENT</p> | <p>Undergraduate exchange students are allowed to attend courses at FDUSP for one semester or the whole academic year.</p> <p>Study plans sent for the application process are used only as a guideline to analyze the relevance of the exchange. However, there is no guarantee that students will be accepted to take all the disciplines requested, and the final enrollment will be done personally by the student in the International Office.</p> <p>Graduate exchange students are allowed to attend courses at FDUSP for three to twelve months. Students can obtain credits or conduct research valid to their home institution.</p> <p>Once the application has been submitted and accepted by FDUSP, it will be sent a message to the student by e-mail containing general information and the Acceptance Letter.</p> |
| <p>NOMINATION AND APPLICATION PROCEDURES</p> <p>The responsible for the students' exchange at the home university nominate their undergraduate students and send the documentation by email to the address:</p> <p>ccinnfd@usp.br</p> | <p>Documents to be submitted in “.pdf” format:</p> <ol style="list-style-type: none"> 1. Motivation Letter / Study Plan 2. CV 3. Current School's Transcript (Grade of Records) 4. Copy of the applicant's passport: pages containing photo, personal data, passport number and expiration date 5. Application form (www.direito.usp.br/faculdade/ccinnfd/application.doc) 6. Digital photograph for document, in “.jpg” format and maximum size of 50 Kb (in color and taken against a white background, with face clearly visible); 7. A letter of nomination from the International Office of the home university/faculty. <p>The list of all our courses can be found here:</p> <p>https://uspdigital.usp.br/jupiterweb/listarGradeCurricular?codcg=2&codcur=2014&codhab=102&tipo=N</p> <p>General information regarding our Law School:</p> <p>http://www.direito.usp.br/faculdade/ccinnfd/informacoes_ccinnfd_01.php</p> |
| <p>BEFORE ARRIVE IN BRAZIL</p> | <p>Documents students must provide</p> <p>1. Passport with a Temporary Student Visa (type IV or MERCOSUL):</p> <p>All nationals coming to Brazil for a period of time need to obtain a visa prior to travelling. In order to legally reside in Brazil during the period of intended study and to enroll in disciplines, foreign students must obtain a student visa (type IV or MERCOSUL) from the Brazilian Embassy or Consulates. Further information can be found at http://www.itamaraty.gov.br.</p> <p>Students should note that visa requirements may change from time to time. It is not possible for foreign students to be formally enrolled at USP holding only a tourist visa, nor is it possible to change the type of visa once the student is already in Brazil by a neighboring visa.</p> <p>2. A copy of the International Health Insurance/Travel Insurance for the whole stay period, which should be purchased in the student's home country prior to the arrival in Brazil.</p> <p>3. It is optional, but foreigners can get a document called CPF - Cadastro de Pessoas Físicas at the Brazilian Embassy or Consulates, which is especially useful such as for getting a student bus and subway card; opening a bank account; registering a mobile phone SIM card and buying at Brazilian online shopping websites.</p> |

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| ARRIVAL DATE | <p>We recommend students to arrive in Brazil at least one week before classes. The orientation/welcome day normally occurs one day before the first day of classes. Students attend classes for 2 weeks and then they will officially enroll in courses personally at the International Office (changes cannot be made after that).</p> |
| AFTER ARRIVAL | <p>Once in Brazil, in the orientation/welcome day, foreign students must present their passports with the student visa (type IV or MERCOSUL).</p> <p>In order to stay legally in Brazil and to be enrolled at FDUSP, it is necessary for students to have a valid foreigner's ID card (RNE) issued by the Brazilian Federal Police. Please visit the Brazilian Federal Police website for further information.</p> <p>IMPORTANT: Students are not allowed to work in Brazil.</p> |
| FEES & FUNDING ASSISTANCE | <p>USP is a public university, therefore it does not charge any college fee from its students.</p> <p>Students have to afford their personal expenses in Brazil. However, there are restaurants at the University of São Paulo for the academic community and student cards that subsidize food and the acquisition of transportation tickets (which means that their costs for students are much lower than the regular ones charged outside the university).</p> <p>Student Accommodation at USP and USP's funding assistance programs are not eligible for exchange students.</p> |
| MORE INFORMATION | <p>USP iFriends http://www.usp.br/internationaloffice/en/index.php/usp-ifriends</p> <p>Library of FDUSP: http://biblifd.direito.usp.br/</p> <p>Museums of USP http://www5.usp.br/en/extensao/museus</p> <p>SAS-USP Restaurants ("bandeirão") http://sites.usp.br/sas/todos-os-restaurantes-2</p> <p>CEPEUSP - USP's sports center http://www.cepe.usp.br</p> <p>Guide for foreign students and researchers at USP http://www.usp.br/internationaloffice/wp-content/uploads/student_researcher_guide_USP.pdf</p> <p>Brazilian Federal Police http://www.pf.gov.br/servicos-pf/imigracao/cedula-de-identidade-de-estrangeiro</p> <p>Transport in São Paulo city - SPTrans (bus) http://www.sptrans.com.br</p> <p>São Paulo subway and train map http://www.metro.sp.gov.br/pdf/mapa-da-rede-metro.pdf</p> <p>Oficial website for tourism in SP: http://www.cidadedesao paulo.com São Paulo Turismo: http://www.sp-turismo.com Visite São Paulo: http://www.visitesaopaulo.com</p> |